# PLANNERS REGISTRATION BOARD

規劃師註冊管理局



香港北角英皇道663號泓富產業千禧廣場2樓201室（電話︰2915 6212）（圖文傳真︰2915 7616）

Unit No. 201, 2/F, Prosperity Millennia Plaza, 663 King’s Road, North Point, Hong Kong (Tel : 2915 6212) (Fax : 2915 7616)

### APPLICATION FOR RENEWAL OF REGISTRATION AS A

### REGISTERED PROFESSIONAL PLANNER

|  |  |
| --- | --- |
| To : | The Registrar  Planners Registration Board  Unit No. 201, 2/F, Prosperity Millennia Plaza,  663 King’s Road, North Point,  Hong Kong |

|  |  |  |
| --- | --- | --- |
| Note : | (a) | Please read carefully the Guidance Notes for Application for Registration as Registered Professional Planners and the Guidelines for Considering Applications for Renewal of Registration before completing this form. |
|  | (b) | Please complete **ALL** parts of this form in BLOCK LETTERS. |
|  | (c) | This form must be accompanied by a cheque of $300 for the registration fee (non-refundable once the application is accepted) as specified in the Guidance Notes made crossed and payable to the ***Planners Registration Board*** or a copy of payment slip to “Planners Registration Board” at HSBC account no. 004-049-629678-838. |
|  | (d) | Only the **ORIGINAL** application form will be accepted. Submission of a fax or scanned copy shall be followed by the **ORIGINAL** form. |

1. **PERSONAL INFORMATION**

|  |  |  |  |
| --- | --- | --- | --- |
| Name : | *(Prof./Dr./Mr./Ms./Mrs./Miss)* | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(Surname) (Other Names)* | |
| Name in Chinese *(if applicable)* : | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Registration No. *(see address label)* : | | \_RPP\_\_\_\_\_\_ | Email *(if any)* : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Your Personal Data in the Register :** | | | |
| Your personal data as recorded in the Register of Registered Professional Planners is attached to this form. You are required to check and update the information thereon where necessary. Please use ink to mark your amendments on the record sheet and return it (with or without amendments) together with this form to the Registrar for processing your application for renewal of registration. | | | |

1. **RELEVANT PROFESSIONAL EXPERIENCE (from Oct 2022 to Oct 2025)**
2. Have you gained at least 12 months of relevant Hong Kong experience\* within the   
   last 3 years before the date of application?

( ) Yes

( ) No

\****Relevant Hong Kong experience refers to the different areas of planning work listed in Section 2 (2) below.***

1. Which aspects of Hong Kong planning work have you been involved in within the   
   last 3 years? Please tick the bracket(s) where appropriate.

( ) preparation or revision of strategic and district plans

( ) development planning

( ) development control and enforcement

( ) urban design

( ) planning research or study

( ) formulation or revision of planning policies and proposals on various aspects such as land use, transport, housing, land production, regional development, environmental protection, conservation, tourism and social development

( ) planning inputs to land and development matters

( ) teaching of town planning (at least undergraduate level)

( ) implementation of planning-related policies and proposals involving programme co-ordination and/or project management

( ) impact assessments for development proposals

( ) transportation planning

( ) development or application of geographic information system (GIS) for planning related projects

( ) strategy formulation and promotion and implementation of public engagement for planning related policies and projects

( ) others, please specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Please provide information on your employment history in the past 3 years (Oct 2022 to Oct 2025).

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Employer, Company**  **or Organisation** | **Position Held** | **Period**  **(Month & Year)** | |
| **From** | **To** |
| ***Current Employer, Company or Organisation*** | | | |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| ***Other Employers, Companies or Organisations Engaged in the Past 3 years (10.2022 to 10.2025)*** | | | |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

***Please expand this table as appropriate.***

1. **DECLARATION**

* I **am** ordinarily a resident in Hong Kong.
* I **am** competent to practise as a professional planner.
* I **have had over one year** (12 months) relevant professional experience in Hong Kong gained within the last three years before the date of this application   
  **(i.e. from October 2022 to October 2025)** for renewal of registration, as set out in Section 2 above.
* I ***have not / have\**** been the subject of an Inquiry Committee or a disciplinary order under Part IV of the Planners Registration Ordinance which precludes me from being registered under the Planners Registration Ordinance.
* I ***have not / have\**** been convicted of an offence in Hong Kong or elsewhere which may bring the profession into disrepute.
* I ***have not / have\**** committed misconduct or neglect in a professional respect.
* I **declare** that all the above information is true.

***\* Delete as appropriate.***

I hereby apply for a renewal of my registration for a further 12 months from **January 2026**.

I acknowledge that the Board reserves the right to require me to clarify or elaborate on the information as contained in the application form.

I acknowledge that I am fully aware of the provisions in the Planners Registration Ordinance 1991, the Guidance Notes for Application for Registration as Registered Professional Planners and the Guidelines for Considering Applications for Renewal of Registration.

I consent to the personal data contained herein being used by the Planners Registration Board for all administrative purposes, as described in Guidance Notes for Application for Registration as Registered Professional Planners.

|  |  |
| --- | --- |
| Signature : | Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |